Instructions

ESCMID Networking Corner 2024
34th ECCMID, 27 – 30 April 2024

How to book your onsite slot:
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During ECCMID 2024, an open space offering a capacity of 40 PAX known as the Fireplace will be available. This area will host Fireplace sessions featuring Keynote Lectures, along with various small sessions. **When the Fireplace is not occupied by sessions from the scientific programme, you will be able to book a 30-minute slot to present your ESCMID Study Group/ AS / Network / ECC to participants**. Screens can be used to share PowerPoint presentations if necessary.

The deadline for booking is the **24 January 2024**, and slots which are limited will be allocated on a first-come, first-served basis. Once your slot is booked, you will receive a confirmation email with further instructions within a week. Please note that ESCMID is not responsible for organising your slot and the responsibility will be only yours. The programme of all activities taking place in the Fireplace will be advertised online and onsite.

You are allowed to book a maximum of one slot during the entire duration of ECCMID 2024.

To secure a slot, kindly use the following link and book your preferred time: https://doodle.com/bp/melinda.mueller/enc-asc-onsite-booking.
By booking your slot, you officialy confirmed your participation. No shows will result in a loss of the privilege to book a similar slot for ECCMID 2025.

How to submit your video:
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Please send your video file to melinda.mueller@escmid.org latest by **24 January 2024** if your wish for it to be shown from the first pre-ECCMID day. A file transfer website (such as www.wetransfer.com) or a Google Drive link are useful for this purpose.

When your video has been successfully submitted, you will receive an e-mail confirmation within one week. For ENC/ASC related questions, please contact: melinda.mueller@escmid.org.

You are allowed to present a maximum of one video.

Format of the video:
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The video should include an introduction, general information about your ESCMID Study Group / AS / Network / ECC, as well as a look at what is new for 2024-2025. For those who produced a video for the ENC/ASC 2023, you might recycle some of the content, but we encourage not to use the same file (as it should be updated to 2024). It could be also made as a **recorded PowerPoint presentation (ppt) with voice-over.**

Please see below the requirements for ENC/ASC videos:

- **File format:** Single .MP4 or .MOV file
- **Language:** English
- **Duration**: Preferably 4-5 minutes (Max. 10 minutes video length)
- **Title of the file**: English name of the ESCMID Study Group / AS / Network / ECC
- **Website link**: One website can be linked, so please provide us with a link
- **E-mail contact:** One E-mail contact can be linked, so participants can contact you

The submitted videos will be uploaded to our ECCMID platform at the latest one week after being sent to the ESCMID Executive Office. Please be aware that the final decision for publishing presentations lays with ESCMID, given that they are transferred on time and in the right format.

Additional information:
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For further information about ECCMID 2024, the scientific and educational programme, congress registration, please visit the congress website at www.eccmid.org.

Important deadlines:
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24 January 2024: The ECCMID platform will commence with scientific content on 28 February with the first pre-ECCMID day. We aim to have all videos ready by then in order to have a complete ENC/ASC for the start of the pre-ECCMID days. If you would like your video to be visible from 28 February, please send your video latest by 24 January 2024 to the ESCMID office.

24 January 2024: deadline to book your slot for onsite presentation.

12 April 2024: All videos sent between 24 January and 12 April will be shown at ECCMID 2024 (27-30 April 2024), however as mentioned above, please try to send it before 24 January 2024, as the scientific content will be online from 28 February onwards.